

# New Boston Recreation Department Youth Sports Grievance Form

Date Received by Rec Dept: \_\_\_\_\_

*If a New Boston Recreation Department volunteer, participant or fan creates a situation that warrants the filing of a formal grievance against them, please fill out this form and return it to the New Boston Recreation Department within 24 hours after the event.*

Date of Grievance: \_\_\_\_\_ League: \_\_\_\_\_ Team Name: \_\_\_\_\_

## Personal Data

Filers Name: \_\_\_\_\_

Filers Status: *Circle One*      Parent      Spectator      Coach      Other (Specify) \_\_\_\_\_

## Details of Grievance

Who is this grievance being filed against? \_\_\_\_\_  
(If names are not known you can put "Coach of Green Team" or "Parent wearing Yellow Sweatshirt" for example)

Location of Grievance: \_\_\_\_\_ Activity: \_\_\_\_\_

## Reason for Grievance (Please use the back if a more detail answer is needed)

### Circle all that apply

General Complaint      Threatening, Intimidation or Violence      Violation of Code of Conduct

Unsportsmanlike conduct      Inappropriate Interaction with Officials

### DESCRIBE SPECIFICALLY:

(Quote exact language. Also, comment on the involved individuals' behavior following the incident)

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## Summary (Please use the back if a more detail answer is needed)

1. Were there any witnesses to the incident?      Yes      No      If yes, please list: \_\_\_\_\_

2. Could this problem have been avoided?      Yes      No

3. Your recommendations regarding grievance: \_\_\_\_\_

4. Your observations of the events leading up to the incident: \_\_\_\_\_

5. Your observations of the individual/team behavior following the incident: \_\_\_\_\_

Signature: \_\_\_\_\_ Date of Report: \_\_\_\_\_

## Action Taken (To be filled out by the Recreation Dept)

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Recreation Director Signature: \_\_\_\_\_

**Reason for Grievance Continued**

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**Summary Continued**

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**Rec Dept only—Action Taken Continued**

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